

Special Study Opportunities

Study Abroad at the International Campuses

Webster University undergraduates and some graduate students may spend a term or more studying abroad at one of Webster University's international campuses, without interrupting their progress toward a degree at Webster.

All Webster University students enrolled at a United States campus must contact the Office of Study Abroad in St. Louis for study abroad advising, planning and information on how to apply. No Webster student may participate in a Webster University program that involves studying at an international location without approval from the Office of Study Abroad. Webster students enrolled at an international campus who want to study abroad should work with the study abroad coordinator at their campus.

Webster University students who wish to study abroad on an international partner or short term faculty-led Webster program are also required to apply through the Office of Study Abroad. No transfer credit from another institution or program will be accepted unless prior approval has been granted by Webster University. Applications to unaffiliated programs will only be approved in rare and exceptional circumstances.

Degree-seeking undergraduates at Webster University in the United States who wish to study abroad at an international campus should make sure that they have met the following approval criteria for study abroad.

Students should:

- Be enrolled at a Webster University campus in the United States.
- Have earned at least 15 undergraduate credit hours at Webster University.
- Be prepared to register for at least 6 credit hours per eight-week term (at least 12 credit hours per full semester term) at the international location, maintaining full-time status.
- Be in good academic standing (2.5 cumulative GPA at a Webster campus; partner institutions may require a higher GPA).
- Have good financial standing and be current in all accounts with the Business Office.
- Be compliant with Webster University's student conduct policy.
- Be proficient in English; if an English as a Second Language (ESL) student, the student should be officially released from ESL at the time of international travel and must have completed at least one semester after release.

Through the Webster International Network of Schools (WINS) Program, students currently attending other colleges and universities in the United States may complete up to five terms of study (one full academic year) at Webster's international campuses. On completion of their study experience, these students transfer credits earned at Webster back to their home institutions. Students transferring credits earned at Webster University to any college or university are responsible for ascertaining that institution's transfer policies regarding these credits.

Refer to the International section of Locations Offering Undergraduate Programs for additional information on the international campuses and the academic programs that are offered at each location.

Non-Credit Bearing Programs

Students who wish to participate abroad in non-credit bearing programs, including work, internships and volunteering abroad enrolled at a United States Webster campus must contact the Office of Study Abroad in St. Louis. Webster students at campuses outside the U.S. wanting to participate in such programs must contact the study abroad or student affairs staff at their campus.

Students who wish to go abroad should contact the Office of Study Abroad.

Contact Information:

Toll Free: 800-984-6857

Phone: 314-968-6988

Fax: 314-963-6019

Email: worldview@webster.edu

Web: www.webster.edu/study-abroad

Address: 470 East Lockwood Ave.

Sverdrup 207

St. Louis, Missouri 63119-3194

Study Abroad Advising, Registration, and Tuition

Degree-seeking undergraduates at Webster University who wish to study abroad must meet with their study abroad advisor and with their academic advisor to register for study abroad coursework. Students from other colleges and universities who wish to participate in Webster's WINS Program should contact Webster University's Office of Study Abroad.

Degree-seeking undergraduates at Webster University who meet the approval criteria for study abroad will pay their home campus tuition rates to study on an international campuses program and some international partner programs: per credit tuition during the summer term and flat-fee tuition if attending fall and/or spring term(s). These tuition options are limited to study abroad for a maximum of five terms (one full academic year).

Students who plan to study abroad for more than five terms must notify the Director of Study Abroad to discuss the changes that will occur in their tuition charges and scholarship and financial aid eligibility beginning with their sixth term of study.

Tuition rates may vary for visiting undergraduates or graduate students, as well as for those who wish to begin their studies directly at an international campus as degree-seeking pupils. Tuition information is available from the student's home campus.

All students who study abroad will pay the corresponding study abroad fee, which provides them with mandatory international health insurance for the duration of their time abroad; pre-departure materials; pre-departure and on-site orientations; and an International Student Identity Card.

Independent Studies with an International Component

Webster University students who choose to design independent study as part of their degree program with an international (study abroad) component should contact the Office of Study Abroad for approval. No Webster student may participate in an independent study that involves studying at an international location without prior approval from the Office of Study Abroad.

Withdrawal from Study Abroad Program

Students needing to withdraw from an international program must contact the Office of Study Abroad in writing as soon as possible about program withdrawal and pertinent policies. The full policy for Study Abroad withdrawal can be found online at

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http://www.webster.edu/study-abroad/policies_and_procedures/program_withdrawal_and_extension.html.

If a student is considering leaving a program, the Office of Study Abroad would like to help the student weigh options and make sure that the student understands the academic and financial implications. The date of a decision to withdraw is determined by email, fax, or written notification from the student, or a responsible representative if the student is unable to communicate on their own behalf, to the Office of Study Abroad.

The study abroad application deposit for Webster-administered programs is nonrefundable. With notification of withdrawal prior to the withdrawal deadline of the program, tuition and related fees for all Webster-administered programs will be refunded 100 percent, minus the deposit. The student may also still be responsible for housing fees. Air travel, insurance, and visa application expenses are not covered by program refund policies. See the withdrawal policy for more details.

Medical Leave

Should a medical leave become necessary at any point in the semester/year, the Office of Study Abroad is ready to help in the coordination of arrangements with overseas program staff, colleagues in the United States, and with the student's family.

ROTC

Webster University offers academic credit for Reserve Officer Training Corps (ROTC) programs through crosstown agreements with the Gateway Battalion (U.S. Army) at Washington University or through Detachment 207 (U.S. Air Force) at Saint Louis University. Approved ROTC courses are accepted as resident credit at Webster University, and a maximum of eighteen (18) semester credits may be applied to an undergraduate degree. ROTC credit may not be applied toward completion of a graduate degree. Regular tuition rates apply toward ROTC coursework.

A student needs to ascertain exactly what classes (course names and codes) and what semester/term the respective ROTC organizations want the student to register for at Webster University. Once that is understood, the student should personally contact Don Morris (University Registrar) in the Registrar's office (Loretto Hall, Rm 63) or email him at morrisdo@webster.edu to be registered for those ROTC classes.

For information on ROTC programs, including information on both Air Force and Army ROTC programs, interested students should review the Office of Military Affairs (OMA) home page, visit the Office of Military Affairs (Loretto Hall, Rm, 110), or email oma@webster.edu.

Academic Resource Center (ARC)

The Academic Resource Center provides academic resources, support, advocacy, and access through relationships that empower students across the worldwide Webster University community. The ARC helps students succeed at Webster in a number of ways, including the following:

Academic Counseling is available to all students, undergraduate and graduate, throughout Webster's global system and includes some specialty programs and consultations (i.e., work with students on Academic Probation, with low or failing grades, with Incompletes, etc.; work with transfer students and students with disability accommodations; and work with conditionally admitted

students, including an extensive program for students meeting the criteria for inclusion in the Transitions program). Academic Counseling is one-on-one support that provides the assistance students need when they need it and can include information and conversations about note-taking, resources at Webster, stress relief and management, study skills, time management, and more.

Assistive Technology is available for students who need additional support. While many forms of assistive technology are available only to students with applicable disability accommodations, some technology and software is available to all students. Kurzweil 3000, a program that assists students with reading and writing, is an example of free software that is available to all students, undergraduate and graduate, throughout Webster's global system.

Disability Accommodations are available through the ARC, and Webster University considers admission, financial aid, program, and activity applications without regard to disability. The Academic Resource Center's Academic ADA Coordinator helps St. Louis and online students with documented physical, psychological, medical, and/or learning disabilities obtain the accommodations they need to have equal access to information and equal opportunity for program success. At extended sites and international campuses, the site director or a staff designee assists students with disability accommodations. Please see the section titled Services for Students with Disabilities for more information about disability accommodations.

The ARC's **Testing Center** proctors rescheduled tests with an instructor's approval, accommodated tests, MBA prerequisite waiver exams, language placement exams, and various other exams. Appointments should be made at least 24 hours in advance of the requested testing time.

The **Tutoring Program** provides a pool of capable tutors who are available to work one-on-one or in small groups with students to help them achieve greater confidence, independence and success as learners. Individual peer tutoring is available by appointment for both short-term "catch-up" work and for ongoing support. Online tutoring services in specific subjects are also available for students via WorldClassRoom. To access these services, log in to WorldClassRoom, and click on the Help icon. From there, choose Peer Tutoring Request Form and follow the instructions.

The **Writing Center** provides a friendly, welcoming place where writers receive one-on-one coaching in order to become independent writers and demystify the writing process. Trained coaches help students through the process of writing a paper. Information about how to schedule appointments as well as about online resources and helpful writing tips may be found on the ARC website (www.webster.edu/arc). The Online Writing Center draws on a group of writing experts to offer writing coaching to students unable to meet face-to-face. Papers may be submitted by visiting the Resources link in WorldClassRoom and selecting Writing Assistance or by following the instructions on the Online Writing Center's website accessible through webster.edu/arc.

Contact Information:

Phone: 314-246-7620

Email: arc@webster.edu

Web: www.webster.edu/arc

Facebook: <https://www.facebook.com/websterARC>

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Services for Students with Disabilities

Webster University considers admission, financial aid, program, and activity applications without regard to disability.

The Academic Resource Center's **Academic ADA Coordinator** helps St. Louis and online students with documented physical, psychological, medical, and/or learning disabilities obtain the accommodations they need to have equal access to information and equal opportunity for program success. At extended sites and international campuses, the site director or a staff designee assists students with disability accommodations. The ARC's Academic ADA Coordinator supports extended sites and international campuses, as needed and requested, in assisting their students.

While Webster University does not provide diagnostic learning disability testing, faculty or staff members who suspect a student may have a learning disability should contact the Academic ADA Coordinator (or the appropriate site/campus representative) for consultation. Students who are concerned that they may have a learning disability may also make arrangements to discuss psychoeducational testing referrals. Students with short-term disabilities (e.g., a broken leg) may also arrange temporary accommodations by contacting the Academic ADA Coordinator (or the appropriate site/campus representative).

Students with documented disabilities should contact the ARC to arrange for appropriate accommodations to ensure equal access to Webster's programs and activities. Assistive technology consultation for Kurzweil 3000, Dragon Naturally Speaking, ZoomText, JAWS, Smartpen, Braille, alternative texts, alternative keyboards, reading software, and other hardware/software is available upon request. Alternatively formatted textbooks, within publisher permission and copyright parameters, may be ordered for students and faculty and staff members whose documented disabilities include this option as an accommodation.

Contact Information:

Phone: 314-246-7700

Email: disability@webster.edu

Web: www.webster.edu/arc

Facebook: <https://www.facebook.com/websterARC>

Jennifer Stewart, Director, Office of Student Engagement

Phone: 314-968-7105

Email: jstewart15@webster.edu

Email: lead@webster.edu

Web: www.webster.edu/websterleads

Combined Degrees

The combined degrees program is an accelerated program allowing students to complete a bachelor's degree and a master's degree with a reduced number of total credit hours for both programs. Upper-level undergraduate courses are integrated with initial graduate courses in the curriculum, which decreases the total requirements for both degrees by a maximum of 12 credit hours. For additional information on eligible programs and admission requirements, see the Combined Degrees section of this catalog.

Forensics and Debate Program

Webster University offers all students the opportunity to enhance their speaking, thinking, and reasoning abilities through participation in competitive speech and debate. Any student can be part of the forensic and debate program, regardless of previous experience. Students may enroll in SPCM 2000 Forensics to receive academic credit for participation. Students may also receive additional debate training through enrollment in POLT 1550 Introduction to Political Argumentation and Debate. First year students can enroll in either or both of these courses. Participation in the forensics and debate program can also qualify students for membership in the national forensic honor society, Pi Kappa Delta. The program participates in a full range of speaking, performance, and debate events.

Contact Information:

Gina Jensen, Forensics and Debate Coach

Phone: 314-968-7164

Email: jensen@webster.edu

Web: <http://www.webster.edu/communications/student-resources/forensics-debate-team.html>

WebsterLEADS: Student Leadership Development Program

The mission of the WebsterLEADS student leadership development program is to afford students the opportunity to apply theoretical knowledge gained in the classroom to the practical world of leadership and work, both on- and off-campus. The program's goals are to assist students with developing skills such as communication, critical thinking, decision-making, group process and sensitivity to diverse perspectives.

WebsterLEADS provides a co-curricular leadership experience with multiple components, which culminates with earning the Leadership Certificate. Students complete certificate requirements with the guidance of leadership advisors in a cohort-based program. The WebsterLEADS program is in operation at Webster campuses in Webster Groves, Geneva, Leiden and Vienna.

The leadership certificate is awarded to students who complete all four phases of the LEADS curriculum.

Students can apply to the WebsterLEADS program by contacting the Director of the Office of Student Engagement.

Contact Information: